

PARKER UNIFIED SCHOOL DISTRICT #27
1608 Laguna Avenue
Parker, AZ 85344

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

PLACE: Le Pera Elementary School Library, 19121 Tahbo Road
DATE: August 10, 2011
TIME: 6:00 PM

MEMBERS

PRESENT: Mr. Rudy Parker, President
Mrs. Deanna Beaver, Member
Ms. Margaret Dewey, Member
Mrs. Dolores Ferris, Member
Mrs. Amelia Flores, Member

MEMBERS

ABSENT None

OTHERS

PRESENT: James Lotts, Superintendent
Brad Sale, Assistant Superintendent
Denyce Cribbs, Executive Assistant
Lori Bachmann, Blake Primary School Principal
Dan Wolfe, Le Pera Elementary School Principal
Kelly McGuire, Wallace Elementary School Principal
Amanda Maxwell, Wallace Jr. High School Principal
LeRoy Shontz, Parker High School Principal
Paul Olson, Parker High School Associate Principal
Ryan Olson, Special Education Director
Steve Petoskey, Wallace Elem Teacher and PEP Representative
Norma Ray, Le Pera Elementary Teacher
Amanda Bruntz, Le Pera Elementary Teacher

I. OPENING ITEMS

A. Call to order

The meeting was called to order at 6:00 PM by Mr. Parker, President.

B. Adopt agenda

Mrs. Beaver moved, seconded by Mrs. Ferris, to adopt the agenda of the August 10, 2011, regular meeting. Motion carried unanimously.

C. Call to Audience

There was no comment under Call to Audience.

II. ACTION ITEMS

A. Approve Minutes

July 13, 2011 (Budget Hearing)
July 27, 2011 (Special)

July 13, 2011 (Regular)

Mrs. Beaver moved, seconded by Ms. Dewey, to approve the minutes as listed. Motion carried unanimously.

B. Ratify Vouchers

Exp. 2001	\$27,043.45	Exp. 1025 (ENC)	\$123,003.42
Payroll 2	\$108,692.11	Exp. 1026 (ENC)	\$41,789.71
Exp. 2002	\$75,586.20	Payroll 3.0	\$364,774.64
Payroll 3.1	\$26,761.40		

Mrs. Ferris moved, seconded by Mrs. Beaver, to approve the vouchers as listed. Motion carried unanimously.

C. Personnel

TYPE	SCH	NAME	POSITION	EFF DATE
2 – CERTIFIED HOURLY	DIST	Haney, David	Substitute Teacher	08/03/11
3 - CERTIFIED HIRING	WES	Messersmith, Carol	Contract Salary Adjustment	SY 2011/12
4 - RIDER	WJH	Ault, Derek	Academic Coach	SY 2011/12
4 - RIDER	BL	Beaver, Tiffany	Academic Coach	SY 2011/12
4 - RIDER	LP	Beneke, Gwen	New Teacher Mentor	SY 2011/12
4 - RIDER	BL	Campbell, Deb	Academic Coach	SY 2011/12
4 - RIDER	LP	Costabile, Michelle	Academic Coach	SY 2011/12
4 - RIDER	PHS	Daly, David	Academic Coach	SY 2011/12
4 - RIDER	BL	Daniels, Kendra	Academic Coach	SY 2011/12
4 - RIDER	WJH	Heyman, Kari	New Teacher Mentor	SY 2011/12
4 - RIDER	WES	Krause, Catherine	New Teacher Mentor	SY 2011/12
4 - RIDER	PHS	Leivas, Maggie	New Teacher Mentor	SY 2011/12
4 - RIDER	BL	Page, Tammy	Academic Coach	SY 2011/12
4 - RIDER	WES	Petoskey, Steve	Advancement for Graduate Credit	SY 2011/12
4 - RIDER	BL	Rennau, Sherry	New Teacher Mentor	SY 2011/12
4 – RIDER	DIST	Alaniz, Carmen	Newspaper Liaison (classified)	08/03/11

5 - CLASSIFIED RESIGNATION	PHS	Raj, Hem	Math Instructional Aide	07/27/11
7 - CLASSIFIED HIRING	PHS	Verma, Punita	Math Instructional Aide	08/08/11

Mrs. Flores moved, seconded by Mrs. Ferris, to approve the certified salary adjustment, certified hourly, riders, classified resignation, and classified hiring, as listed above. Mrs. Beaver abstained from voting on Tiffany Beaver. Motion carried.

D. Qualified Evaluators

Ms. Dewey moved, seconded by Mrs. Ferris, to designate the following qualified evaluators for SY2011/12, contingent upon the Superintendent’s or Assistant Superintendent’s final determination. Motion carried unanimously.

- Mr. James Lotts, Superintendent
- Mr. Brad Sale, Assistant Superintendent
- Mrs. Denyce Cribbs, District Office Administrator
- Mrs. Lori Bachmann, Blake School Principal
- Mr. Dan Wolfe, Le Pera School Principal
- Mrs. Kelly McGuire, Wallace Elementary Principal
- Mrs. Amanda Maxwell, Wallace Jr. High Principal
- Dr. LeRoy Shontz, Parker High School Principal
- Mr. Paul Olson, Parker High School Associate Principal
- Mrs. Sandy Cooke, Curriculum/Federal Projects Director
- Dr. Ryan Olson, Special Education Director

E. Appoint District Authorized Primary Contact for Prepaid Legal Services

Mrs. Beaver moved, seconded by Mrs. Flores, to appoint James Lotts, Superintendent, as the District Authorized Primary Contact for Prepaid Legal Services through AZ School Risk Retention as recommended. Mr. Lotts explained that, under state statute, the Board President is also assured the ability to contact the District’s attorney. Designating the primary contact is done annually at the request of the Trust. Motion carried unanimously.

F. Approve ASBA Policy Service Agreement Renewal

Ms. Dewey moved, seconded by Mrs. Ferris, to approve the Arizona School Boards Association (ASBA) Policy Service Agreement Renewal, as recommended. Mr. Lotts explained that ASBA provides timely advisories which keep the District’s policies in compliance with statute. Motion carried unanimously.

G. Policy Revision: Bullying

Mrs. Beaver moved, seconded by Mrs. Flores, to revise Policy JICK, JICK-R, JICK-EA, and JICK-EB: Student Violence/Harassment/Intimidation/Bullying, as recommended. Mr. Lotts explained that, in compliance with A.R.S. 15-341, school districts must now expand and more clearly define the terms of bullying and cyberbullying. School administrators may now take disciplinary action for bullying that takes place outside of school, but hinders school operations. A student may report an incidence of suspected bullying to any teacher or staff member, and that adult must report the incident to a school administrator. The administrator must then investigate, make a determination, and report back to the student and his or her parents or guardians. Records of bullying incidents must be maintained for six years. The purpose of the revised policy is to formalize the procedures for handling bullying. Motion carried unanimously.

H. Approve Memorandum of Understanding

Mrs. Flores moved, seconded by Mrs. Ferris, to approve the Memorandum of Understanding between Parker Unified School District #27 and CRIT Juvenile Detention and Restoration Center, for SY 2011/2012, for the purpose of providing tutoring to incarcerated youth, as recommended. Mr. Lotts explained that CRIT intends to open a juvenile detention center later this fall, and that this agreement will allow the District to provide a tutor for that facility. Services will be provided for incarcerated students who were formerly enrolled with the District during the same school year. State statute requires that students be dropped from school enrollment upon ten consecutive days of unexcused absences, so this tutoring agreement will allow students who are dropped to continue with their educations until they can re-enroll with their former school. The agreement is for the 2011/2012 school year, and will be reviewed at the end of the year. Ms. Dewey clarified that the tutor will be an hourly employee of the school district. Mrs. Beaver clarified that a previous tutor for the CRIT Detention program was supervised by the Exceptional Student Services department. Motion carried unanimously.

I. Extracurricular Activity Fee Schedule

Mrs. Ferris moved, seconded by Mr. Parker, to adopt an Extracurricular Activity Fee Schedule, and furthermore authorize each school principal to waive all or part of the Activity Fee if it creates an economic hardship for a student, as required by A.R.S 15-342(24). Mr. Lotts explained that an Activity Fee must be adopted in order to access Tuition Tax Credit monies. The District's Activity Fee is \$1.00 (one dollar). Motion carried unanimously.

J. Set Next Meeting(s)

Ms. Dewey moved, seconded by Mrs. Beaver, to set the next regular meeting for Wednesday, September 14, 2011, in the Parker High School Media Center at 6:00 PM, and the next special meeting, as needed, for Wednesday, August 24, 2011, at 9:00 AM in the District Office Conference Room. Motion carried unanimously.

III. DISCUSSION ITEM

Arizona School Boards Association (ASBA) Update

Mr. Parker stated that the ASBA Executive Director has resigned, and that Chuck Essigs has been named as the Interim Director. ASBA has formed a search committee and timeline, and expects to name the new Executive Director by the end of November 2011. Mr. Parker has been involved with the process, and is satisfied with how things are proceeding.

IV. INFORMATION/UPDATES

The Board was provided with monthly updates to Enrollment/Attendance, Student Activities Accounts, and Year-to-Date Expenditures.

V. PRINCIPAL/DIRECTOR REPORTS:

Mr. Wolfe reported that on August 3rd Le Pera started the year off with an all-school assembly in the gym. We introduced our staff members, welcomed all students and particularly the new kindergarten and others new to the school. Mr. Wolfe gave a motivational speech to start the year off right. Our teachers met with Sandy Cooke on August 10th to look at the test data from our last state testing cycle. This should be beneficial in helping us identify the areas that we need to focus our instruction on this year. Sandy Cooke will be at the school on August 15th to go through the Highly Qualified attestations with our certified staff members. Sandy Cooke will also be on campus on August 16th to give our 3-8 grade teachers professional development on how to use the Study Island program. Our School Improvement Team will hold their first meeting on August 17th. Our Emergency Response Team will meet at PHS on August 19th for Incident Command training. Our kindergarten Open House was held on August 3rd. Both of our kindergarten classes had good parent attendance. Mr. Wolfe will be attending the mandatory MAC-Ro administrator in-service in Phoenix on August 16th. Mr. Lotts and Mrs. Bachman will also be attending. We will be holding our Annual Open House on August 25th from 6 – 7:00 PM. There will be a PTSO meeting at 5:30 PM on August 25th as well. Parent-Teacher Conferences are scheduled for September 15th. Dr. Rhodes will be back working with us again this year on a limited basis. He will be focusing on instructional strategies that work well with our Native American students.

NOTICE: MINUTES ARE NOT OFFICIAL UNTIL ADOPTED BY THE GOVERNING BOARD

Mrs. Maxwell reported that pre-tests were given in Reading and Math at WJH this week. Quarter Testing begins next week. Open House is on August 18th. Band and choir started this week. We decided offer students free-dress Fridays if they exceeded on all 3 AIMS Tests. If students pass all quarter tests with 70% or higher, they will have free dress Fridays for the following quarter. Teachers will be working on increasing the use of best practices in their classrooms as comprehensive profile goal this year. We are looking for a volleyball coach.

Dr. Olson reported that Building Principal visits went well. It was great to meet with everyone and hear about what their respective buildings are doing in special education. Dr. Olson will be making classroom visits to become familiar with the teachers and students and get an idea of the needs of our students. The Special Education budget is still being fine tuned with IDEA 6B and IDEA Pre-School having been submitted and awaiting approval. The remainder of the ARRA (American Recovery and Reinvestment Act of 2009) funding is being re-appropriated to allow for the purchase of instructional technology to support instruction of our special education students. ADE is encouraging districts to spend all ARRA money allocated to them so that the federal government doesn't conclude that we don't need funding in the future. Therefore, ADE is allowing districts to make one final amendment to the ARRA grant in order to use up all of the funds. I have also been in touch with our contact at SEBS (Southwest Educational Billing Services) to try to maximize our Medicaid revenue. Sped staff trainings are being organized to focus on writing quality transition plans for secondary students. We have offered to host the ADE training here at Parker. We are also looking to have ADE do training on writing measurable goals/objectives.

Mrs. Bachmann reported that Blake Primary School is off to a great school year. Welcome to new staff: Ashley Roeder (kindergarten teacher), Julia Hale (kindergarten teacher), Andrea Kircher (first grade teacher), Heather Johnson (fourth grade), and Debbie Gafford (K-1 self contained room), Linda Martinez (music teacher) and Candice Veech (part time gr. 2 CLIP specialist). Blake had a very successful Kindergarten Open House on Aug 1st. Teachers and staff members have been busy teaching routines and procedures so that students will be able to learn in a positive classroom environment. Teachers have been administering reading screening assessments the first two weeks of school so that they have a good handle on the students' skills and needs, and students can be identified for Title I and CLIP services. Thank you to PAACE for providing backpacks to our students and to State Farm for providing twenty boxes of Kleenex per classroom. Sandy Cooke conducted a teacher meeting on the future teacher assessment system and data disaggregation on August 8th at 3:00 PM. The Blake/WES PTA meeting was August 8th. The PTA will participate in the Dominoes Pizza Promotion twice a month which will help both Blake and WES to receive 20% of the profits. The Blake Open House will be Aug 11th from 6:00 – 7:00 PM and the Taco Feed will be from 5:30 – 6:30 PM. On ER Friday August 12th, Blake will disaggregate testing data. Gr. 3 will participate in the Study Island training on Aug. 15th. Sandy Cooke will conduct the Highly Qualified teacher meeting on Aug. 18th. The first SIC meeting will be held on August 25th at 3:00 PM. CLIP Open House will be held on Aug. 30th.

Mrs. McGuire reported that the first day of school went smoothly at WES. We had our Open House on August 1st. It was very well-attended with 155 students present, plus parents. We had our Calendar Math training on August 2nd. On August 8th we had our All-Star parent meeting. The August PTA meeting was held on August 8th. Math and Reading pre-tests are being administered during the week of August 8th. Study Island training will be held on August 15th. Grade book Pro training will be held on August 19th. Teacher Web training will be held on August 26th and school individual photos will be taken on August 29th. I want to thank PAACE, Wal-Mart, La Paz County Education Service Agency, and 4-H youth for Youth club for the wonderful backpacks. I also want to thank La Paz County Education Service Agency for the

supply bags for the teachers, and last a big thank you to Allied Waste Services for donating 25 trash cans so WES can recycle.

Dr. Shontz reported that the PHS August Student-of-the-Month is Nicole Longanecker. We finally have all of our teaching staff here. Mrs. Verma arrived on Monday. ILLP and Inclusion training was conducted with teachers on 8/2. Frosh Orientation was held on 8/1 and was well attended. Thanks go out to Mrs. Kruse and Mrs. Ferris, as well as unnamed others, for serving the root beer Floats. Sophomores and Freshmen did the Arizona Career Information System online assessments on 8/9. Honor Roll assembly was held today. Senior pictures began today and will run through Friday. Mrs. Cooke will be coming to talk to PHS teachers about the changes in the evaluation system coming online next year. Dr. Wing will be working with the PHS teachers on 8/17 and 8/18. Mrs. Cooke will be doing HQ paperwork with teachers on 8/24 during Prep Talks. Parker High School would like to thank the Elks Lodge for hosting the teachers and administrators for a spaghetti dinner on 8/5. ICS training will be conducted at PHS on 8/19 in Alumni Hall. All Fall sports are underway. August 26: Wickenburg (first home football game).

Mrs. Cooke provided a written report stating that students will be pre-assessed in Reading on August 9th, and in Math on August 10th. The pre-assessment is a comprehensive assessment of all state performance objectives that will be taught throughout the year. Quarterly assessments and a post-assessment will be used to chart growth through the year. Thirty-five teachers are participating in the Math grant with teachers from Parker, Quartzsite, Wenden, and Lake Havasu. Twenty-one teachers are from Parker. The first 80 hours of training took place July 18-29th. The grant focuses on earth science, with the curriculum presented by a geology professor from Arizona Western College. The next 30 hours of instruction will take place on weekends between September and December. The program is rigorous and challenging, focusing on science content. New teachers completed four days of orientation July 26-29th. Twenty-six new staff members completed the training. The training included Ruby Payne information on generational poverty and the classroom management techniques of Harry Wong and Robert Marzano. Teachers were also introduced to the community with breakfast sponsored by APS and arranged by the Chamber of Commerce. Amelia Flores presented a history of the tribes and teachers toured the school district by bus. August professional development includes Calendar Math (K-6) and Study Island (3-12) for math teachers. Maggie Leivas is offering classroom teambuilding based on Kagan's cooperative learning; Sherry Rennau is facilitating a training on Google sites; Kendra Daniels and Tiffany Beaver will be hosting a training on interactive websites; and Amy Conway will facilitate a review of document cameras. K-2 teachers will be meeting on August 20 to work with Cognitively Guided Instruction, the foundational information for the K-2 common core math standards. In addition, K-2 will begin looking at English Language Arts common core standards and 3-5 will focus on the new mathematical practices found in the common core standards.

VI. ADJOURNMENT

The meeting was adjourned at 7:09 PM by Mr. Rudy Parker, President.

Parker Unified School District #27
Governing Board President